

## **Sage MAS 90 and 200 ERP 2006 Year End FAQs**

### ***Payroll Tax Table Update, Electronic Reporting, & Accounts Payable***

#### **When will the year end Tax Table Update (TTU) for Sage MAS 90 & 200 be available?**

The Q1 2007 Tax Table Update, frequently referred to as the year end TTU, will be available for download from Sage Software Online after December 15<sup>th</sup>, 2006. It will be updated with late-breaking changes as necessary each week through January 2007.

#### **Will the year-end Tax Table Update (TTU) for MAS 90 & MAS 200 be shipped to customers, channel partners or Sage Software Accountants Network members?**

No, it will only be available as a download from Sage Software Online.

#### **Why is Sage only providing the TTU via download instead of shipping it?**

It's all about timing & customer convenience. Sage must wait for states to announce tax rate changes before we can create the new tax tables. States are providing this information later and later each year. Late announcement of the new tax rates effectively shrinks the amount of time Sage has to create the new tables, test them, and deliver them to our customers. As a result of the increasing legislative tendency for last minute changes, for the past several years all MAS 90 and MAS 200 channel members and customers have been advised to check Sage Software Online for last minute changes and download the revised TTU to ensure they have the most up-to-date information when they need it.

#### **How can I obtain the TTU if I do not own a current subscription plan?**

You must be either a channel partner with a current channel partner agreement, an Accountants Network member with a current membership agreement, or a customer with a current subscription plan in order to access Sage Software Online to download the TTU. If your plan or agreement has expired, please contact our sales department at 1-800-854-3415 for channel partner renewals, 1-866-565-2726 for Accountants Network enrollment, or 1-888-924-8989 for customer renewals.

#### **What versions of MAS 90 and MAS 200 Payroll can use the Q1 2007 Tax Table Update?**

If you use the Payroll module you can install the Q1 2007 Tax Table Update (TTU) with Sage MAS 90 or MAS 200, versions 3.71, 4.0, 4.05, and 4.10, and with MAS 200 for SQL versions 3.71, 3.72 and 3.73. (See chart below.) Controlled Release and Early Adopter customers running version 4.2 can also install the Q1 2007 TTU.

#### **After I download my TTU, do I install it on my workstation or on my server?**

Just like other program installations, it is recommended that you install the TTU onto your server. For detailed installation instructions, please read the Installation and System Configuration Guide.

#### **I am required to file employees W-2's. What changes do I need to know about?**

As of 2006 the IRS has created two additional 2 character Box 12 Codes. These new Box 12 codes are AA and BB and are used for ROTH IRA plans. Customers who are on supported versions 3.71, 4.0, 4.05 and 4.10 will need to download and install the year end program

changes in order for these deductions to print on the W2 forms. Customers who participate in the Early Adopter program and upgrade to MAS 90 or 200 version 4.20 will have the ability to use the new two character Box 12 code without adding the IRD as these program changes are included in version 4.2.

**I have previously been required to file employees W-2's via Magnetic Media. What changes do I need to know about?**

The Federal government will no longer accept W-2 information from employers on any type of magnetic media. Instead, the Federal government requires electronic filing of W-2 and 1099 information for employers who previously were required to use magnetic media. As a result, the Magnetic Media Reporting module for Sage MAS 90 and 200 has been renamed to *Electronic Reporting for W-2's and 1099s*. Program changes required for Electronic Reporting have been incorporated into the Interim Release Download program so customers using the supported versions listed in the chart below will be able to perform electronic reporting *providing the program changes for 2006 year end have been downloaded from Sage Software Online and properly installed on your system*. Electronic Reporting may also be accomplished by customers in the Early Adopter Program using version 4.2 *providing the program changes for 2006 year end have been downloaded and properly installed on your system*.

Some states may still accept magnetic media filings; please check the information your state has provided to you for their policies. If your state accepts magnetic media filings and uses the Federal MMREF-1 format, you can use the Electronic Reporting module to create the media for your state filing.

**What changes are required this year for companies who must print 1099 forms?**

The only change to 1099 reporting this year is to the **1099-INT** form. This form layout was changed and two new boxes were added. In order to print the revised 2006 1099-INT form, you must be running one of the supported versions listed in the chart below along with the Interim Release Download program update that can be downloaded from Sage Software Online. The program update will be available for download after December 15, 2006. The 1099-MISC and 1099-DIV forms remain unchanged.

**I was formerly required to file Form 1099's via Magnetic Media, but now need to file 1099's via electronic filing using the internet. What changes do I need to know about?**

To support the changes with 1099 electronic filing you must be running one of the supported versions listed in the chart below. For all supported versions there will be an Interim Release Download program update that can be downloaded from Sage Software Online. Unfortunately, IRS Publication 1220, which outlines the specifications for filing 1099 forms electronically, is not expected to be published by the IRS until mid-December 2006. Because of this delay, any required electronic filing program changes outlined in that publication will not be available from Sage Software until mid-January 2007.

Reminder: After printing your 1099 forms to distribute at year end, you **MUST** say NO to clear 1099 information in order to retain the information for electronic filing.

**Where can I find information on how to do year-end processing for any module?**

Year end processing information, including checklists and the order in which to close modules can be found on Sage Software Online. After logging into Sage Software Online, select Customer Services for MAS 90 and MAS 200, and scroll down to find the Year-end Processing Procedures section. Also, Year-end training classes and Self-Study Guides are available. For schedule details or to purchase a Self-Study Guide, visit our web site at [www.sagesoftwareuniversity.com/acs](http://www.sagesoftwareuniversity.com/acs).

**Where can I purchase W2 and 1099 forms that are 100% compatible with my MAS 90 or 200 software?**

The Sage Software Tax Forms Division provides approved 2006 IRS forms that are the only ones guaranteed to be 100% compatible with MAS 90 and MAS 200. Call 1-800-538-5514 to order forms or obtain a current forms catalog.

**I do not have access to the Internet from my MAS 90 or MAS 200 server. How can I obtain the year end Interim Release Download program update and TTU to install them on my server?**

The programs can be downloaded from any machine with Internet access and copied onto a CD or flash drive, then loaded onto your MAS 90 or MAS 200 server. Please note that the TTU is too large to fit on a standard diskette.

**I've never been to Sage Software Online. How do I find it and get a login?**

Be sure to have your Sage Software account number with you prior to logging onto Sage Software Online for the very first time. Instructions on how to download the programs and properly install them on your software are available on Sage Software Online. To access Sage Software Online, you must have a current agreement or subscription plan with Sage Software. If you do not have a current login to Sage Software Online, go to the following URL and click on the Register Now link:

<http://www.sagesoftwareonline.com/eServices>

**Will Sage create any CDs for shipment if I really can't get them any other way?**

We will create a limited number of CDs containing the TTU and year end Interim Release Download program update. These will be available to order for a \$30 handling fee, *plus* the cost of overnight shipping. The first date for shipments of these CDs will be December 20, 2006. Orders will only be accepted to be shipped via overnight delivery and Sage cannot ensure customers will receive shipment prior to year end. It is *strongly* recommended, therefore, that the programs and updated tax tables be downloaded from Sage Software Online rather than ordering a CD and risking late delivery. Note: A CD will NOT be available for the additional January program changes required for electronic filing of 1099s.

**I am still running an older version of the software and don't use the Payroll module. I only file 1099-Misc forms, no -DIV or -INT forms. What do I need to do?**

If the version you are running is older than 3.71 you will need to install version 4.10 onto another location on your server and convert at least the Accounts Payable and General Ledger data to version 4.10. Since there were significant changes to the 1099-MISC form for last year's filings, version 4.10 including the year end IRD for 2006 will need to be used.

## Supported Versions of Sage MAS 90 and 200 for 2006 Year End with Planned Availability of Program Changes

	Sage MAS 90 & MAS 200				Sage MAS 200 SQL	
Available Programs	v3.71	v4.0	v4.05	v4.1	v3.71/v3.72/v3.73	When to Install
<i>1099 printing</i>	Dec	Dec	Dec	Dec	Dec	Prior to Printing 1099s
<i>W2 printing</i>	Dec	Dec	Dec	Dec	Dec	Prior to Printing W-2s
<i>Electronic Reporting for 1099s (formerly Magnetic Media)</i>	Jan	Jan	Jan	Jan	Jan	Prior to Creating year-end electronic reporting file
<i>Q1-2007 TTU's</i>	<a href="#">Download TTU from Sage Online Services</a>					After W-2 forms have been created and prior to first payroll run for 2007